



MUNICIPAL ENGINEERING OFFICE

External Services



1. Issuance of Building Permit

Building Permit is required prior to construction, erection, alteration, major repair or renovation or conversion of any building/structure owned by the government or private entities. It becomes null and void if work does not commence within one year from the date of such permit or if the building or work is suspended or abandoned at any time after it has been commenced for a period of 120 days.

Office or Division:	Office of the Building Official		
Classification:	Simple		
Type of Transaction:	G2C - Government to Citizen or G2G - Government to Government		
Who may avail:	Those who will construct, renovate buildings such as residential houses, commercial buildings and any other structures owned by the government or private entities.		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE	
➤ Duly accomplished application Form (5 copies)		Office of the Building Official	
➤ Photocopy of Tax Declaration duly certified by the Municipal Assessor. (1 copy)		Office of the Municipal Assessor	
➤ Photocopy of deed of sale/Lease Contract/Contract to Sell, if the TCT is not in the name of the owner/applicant (1 copy)		Property Owner	
➤ Building Plans/Documents duly signed and sealed by a licensed design professionals (5 sets)		Private Licensed Design Professionals such as Architect or Civil Engineer	
➤ Bill of Materials & Construction Estimates (for project cost P 300,000 & above)		Private Licensed Design Professionals such as Architect or Civil Engineer	
➤ Zoning Clearance (1 copy)		Office of the Zoning Officer	
➤ Fire Clearance (1 copy)		Bureau of Fire and Protection	



A simple sketch plan w/ dimensions accompanied by a site development plan & Vicinity map for the following dwellings: <ul style="list-style-type: none"> - Traditional indigenous family dwellings made of bamboo, nipa & lumber materials and the total cost does not exceed P 15,000.00 - Single detached dwellings below 20 sq. m. floor area (5 copies)		Draftsman		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Apply and submit complete documentary requirements	1.1. Evaluates the documents presented by the client, if it is complete.	None	10 minutes	<i>Building Inspector</i> Engineering Office
2. Proceed to the Treasurer's Office for payment of application fee, upon receipt of the Order of Payment issued by the Building Inspector	2.1. Issues the Order of Payment to the client	Application Fee	5 minutes	<i>Building Inspector</i> Engineering Office
	2.2. Issue Official Receipt	P 225.00	5 minutes	<i>Revenue Clerk</i> Collection / Treasury Office
3. Return to the Office of the Building Official after 2 working days to follow up the status of the application	3.1. Verify the status of the application	None	10 minutes	<i>Building Inspector</i> Engineering Office
4. Proceed to the Treasurer's Office for payment of the required fees upon receipt of Order of payment	4.1. Issue another Order of Payment to the client for permit fees	Permit Fees	5 minutes	<i>Building Inspector</i> Engineering Office
	4.2. Issue Official Receipt	Refer to the National Building Code	5 minutes	<i>Revenue Clerk</i> Collection / Treasury Office



		(See table below)		
5. Receive the Permit	5.1. Releases the Permit	None	2 minutes	Building Inspector Engineering Office
	TOTAL:	225 +		



2. Issuance of other Ancillary Permits

Aside from a Building Permit, the Office the Municipal Engineer issues other permits that are required before the renovation, construction or demolition of any structure. These are the issuances of electrical permit, mechanical permit, sanitary plumbing permit, fencing permit, demolition permit, permit for temporary service connection, excavation and ground permit, sidewalk construction permit, scaffolding permit and signage permit.

Office or Division:	Office of the Building Official	
Classification:	Simple	
Type of Transaction:	G2C - Government to Citizen or G2G - Government to Government	
Who may avail:	All government of private entities who will need the following permits/services	
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE
A. Electrical Permit		
1.	Electrical Permit application Form signed by a professional electrical engineer or its equivalent for Bungalow type of building.	Office of the Building Official
2.	Electrical Plans	Licensed Electrical Engineer
3.	Electrical specifications	Licensed Electrical Engineer
4.	Bill of materials and cost estimates	Licensed Electrical Engineer
5.	Fire Clearance	Bureau of Fire & Protection
6.	Latest Certificate of Tax Payment	Property Owner or Treasury Office
B. Fencing Permit		
1.	Accomplished Fencing Permit Application Form	Office of the Building Official
2.	Fencing Plan Bill of Materials and Cost Estimates	Licensed Civil Engineer
3.	Lot Plan with Certification of Geodetic engineer that the proposed fence will not encroach on adjoining properties	Licensed Geodetic Engineer
4.	Title of Property (TCT) or TAX Declaration	Office of the Municipal Assessor



5. Deed of sale/Lease Contract/Contract to sell (if the TCT is not in the name of the owner/applicant)	Owner's Copy
6. Update Tax Declaration and Certificate of Real Property Tax Payment	Property Owner or Treasury Office
C. Demolition Permit	
1. Accomplished Demolition Permit Application Form	Office of the Building Official
2. Sketch Plan of Area to be demolished	Draftsman
3. Update certificate of Tax Payment	Property Owner or Treasury Office
D. Permit for temporary service connection	
1. Accomplished Permit Form	Office of the Building Official
2. Building Permit for new construction	Owner's Copy or Office of the Building Official
3. Electrical Plan/Layout	Licensed Electrical Engineer
4. Fire safety Inspection Certificate (FSIC)	Bureau of Fire & Protection
E. Side Walk Construction Permit	
1. Accomplished Permit form	Office of the Building Official
2. Sketch Plan of sidewalk to be constructed / repaired	Draftsman
F. Scaffolding Permit	
1. Accomplished Permit form	Office of the Building Official
1. Sketch plan of street line to be occupied	Draftsman
G. Signage Permit	
1. Accomplished building Permit Form whenever there is a concrete/steel structure exceeding 3.0 in height	Office of the Building Official
2. Zoning clearance – for advertising signs	Office of the Zoning Officer
3. Accomplished electrical permit Form	Office of the Building Official



4.	Connection Electrical Layout signed and sealed by PEE or assigned municipal electrician.	Licensed Electrical Engineer		
5.	Accomplished signage permit	Office of the Building Official		
6.	Sketch Plan of signage's to be installed or erected	Draftsman or Licensed Professional Designer		
7.	Location/vicinity Plan	Draftsman or Licensed Professional Designer		
8.	Lot Documents whenever it occupies a private lot	Office of the Municipal Assessor		
H. Mechanical Permit				
1.	Mechanical Permit application Form signed by a professional Mechanical Engineer or its equivalent	Office of the Building Official		
2.	Mechanical Plans	Licensed Mechanical Engineer		
3.	Mechanical Specifications	Licensed Mechanical Engineer		
4.	Bill of Materials and Cost estimates	Licensed Mechanical Engineer		
5.	Latest Certificate of tax payment	Property Owner or Treasury Office		
I. Sanitary Plumbing Permit				
1.	Sanitary/Plumbing Permit application Form signed by a Sanitary engineer or master Plumber	Office of the Building Official		
2.	Sanitary plumbing Plans	Licensed Sanitary Engineer or Licensed Master Plumber		
3.	Sanitary/Plumbing Specifications	Licensed Sanitary Engineer or Licensed Master Plumber		
4.	Bill of Materials and Cost estimate	Licensed Sanitary Engineer or Licensed Master Plumber		
5.	Latest Certificate of Tax Payment	Property Owner or Treasury Office		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Apply and submit complete	1.1. Evaluates the documents	None	10 minutes	Building Inspector Engineering Office



documentary requirements	presented by the client, if it is complete.			
2. Proceed to the Treasurer's Office for payment of application fee, upon receipt of the Order of Payment issued by the Building Inspector	2.1. Issues the Order of Payment to the client	Application Fee	5 minutes	<i>Building Inspector Engineering Office</i>
	2.2. Issue Official Receipt	P 170.00	5 minutes	<i>Revenue Clerk Collection I Treasury Office</i>
3. Return to the Office of the Building Official after 2 working days to follow up the status of the application	3.1. Verify the status of the application	None	10 minutes	<i>Building Inspector Engineering Office</i>
4. Proceed to the Treasurer's Office for payment of the required fees upon receipt of Order of payment	4.1. Issue another Order of Payment to the client for permit fees	Permit Fees	5 minutes	<i>Building Inspector Engineering Office</i>
	4.2. Issue Official Receipt	Refer to the National Building Code	5 minutes	<i>Revenue Clerk Collection I Treasury Office</i>
5. Receive the Permit	5.1. Releases the Permit	None	2 minutes	<i>Building Inspector Engineering Office</i>
	TOTAL:	170 +		



3. Issuance of Certificate of Occupancy

Certificate of Occupancy is required before any building or structure is used or occupied. It is usually secured after completion of the structure and if there is any change in the existing use or occupancy classification of a building structure or any portion thereof.

Office or Division:	Office of the Building Official			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen or G2G - Government to Government			
Who may avail:	All government of private entities who will occupy the building			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Duly accomplished form application forms.		Office of the Building Official		
2. Certificate of completion – Mechanical, Electrical, Sanitary/Plumbing Permits.		Licensed Mechanical/Electrical/Sanitary Engineers/Master Plumber who supervised the project or construction		
3. Logbook of building construction and building inspection Sheet duly accomplished by the contractor (if undertaken by contract) and signed and sealed by the architect or civil engineer.		Private Contractor/Licensed Civil Engineer or Architect who supervised the project or construction		
4. Duly accomplished Certificate of Final Inspection		Office of the Building Official		
5. Final fire Safety Inspection Report by the Bureau of Fire Protection.		Bureau of Fire Protection		
6. Safety Inspection Certificate for Industrial Building		Office of the Building Official		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Apply and submit complete documentary requirements	1.1. Evaluates the documents presented by the client, if it is complete	None	10 minutes	<i>Building Inspector</i> Engineering Office



2. Proceed to the Treasurer's Office for payment of application fee, upon receipt of the Order of Payment issued by the Building Inspector	2.1. Issues the Order of Payment to the client	Application Fee	5 minutes	<i>Building Inspector</i> Engineering Office
	2.2. Issues the Official receipt	P 170.00	5 minutes	<i>Revenue Clerk</i> <i>Collection I</i> Treasury Office
3. Return to the Office of the Building Official after 2 working days to follow up the status of the application	3.1. Verify the status of the application	None	5 minutes	<i>Building Inspector</i> Engineering Office
4. Proceed to the Treasurer's Office for payment of the required fees upon receipt of Order of payment	4.1. Issues the Order of Payment to the client	Permit Fee	5 minutes	<i>Building Inspector</i> Engineering Office
	4.2. Issues Official Receipt	Refer to the National Building Code (See table below)	5 minutes	<i>Revenue Clerk</i> <i>Collection I</i> Treasury Office
5. Receive the permit	5.1. Releases the Permit	None	2 minutes	<i>Building Inspector</i> Engineering Office
	TOTAL:	170 +		



NATIONAL BUILDING CODE

NEW SCHEDULE OF FEES AND OTHER CHARGES OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (PD 1096)

1. Bases of assessment

- a. Character of occupancy or use of building/structure
- b. Cost of construction
- c. Floor area
- d. Height

2. Regardless of the type of construction, the cost of construction of any building/structure for the purpose of assessing the corresponding fees shall be based on the following table:

Table II.G.1. On Fixed Cost Of Construction Per Sq. Meter

LOCATION	GROUP		
All Cities and Municipalities	A, B, C, D, E, G, H, I	F	J
	Php 10,000.00	Php 8,000.00	Php 6,000.00

3. Construction/addition/renovation/alteration of buildings/structures under Group/s and Sub-Divisions shall be assessed as follows:

a. Division A-1

Area in sq. meters	Fee per sq. meter
i. Original complete construction up to 20.00 sq. meters.....	P 2.00
ii. Additional/renovation/alteration up to 20.00 sq. meters regardless of floor area of original construction....	2.40
iii. Above 20.00 sq. meters to 50.00 sq. meters.....	3.40
iv. Above 50.00 sq. m to 100 sq. meters.....	4.80
v. Above 100.00 sq. m to 150 sq. meters.....	6.00
vi. Above 150.00 sq. meters.....	7.20

Sample Computation for Building Fee for a 75.00 sq. meters floor area:

Floor area = 75.00 sq. meters
 Therefore area bracket is 3.a.iv.
 Fee = P 4.80/sq. meter
 Building Fee = 75.00 x 4.80 = P 360.00

b. Division A-2

Area in sq. meters	Fee per sq. meter
i. Original complete construction up to 20.00 sq. meters.....	P 3.00
ii. Additional/renovation/alteration up to 20.00 sq. meters regardless of floor area of original construction....	3.40
iii. Above 20.00 sq. meters to 50.00 sq. meters.....	5.20
iv. Above 50.00 sq. meters to 100.00 sq. meters.....	6.60
v. Above 100.00 sq. meters to 150.00 sq. meters.....	8.00
vi. Above 150.00 sq. meters.....	8.40

c. Divisions B-1/C-1/E-1, 2, 3/F-1/G-1, 2, 3, 4, 5/H-1, 2, 3, 4/I-1 and J-1, 2, 3

Area in sq. meters	Fee per sq. meter
i. Up to 5000.....	P 23.00
ii. Above 5000 to 6000.....	22.00
iii. Above 6000 to 7000.....	20.50
iv. Above 7000 to 8000.....	19.50



v. Above 8000 to 9000.....	18.00
vi. Above 9000 to 10,000.....	17.00
vii. Above 10,000 to 15,000.....	16.00
viii. Above 15,000 to 20,000.....	15.00
ix. Above 20,000 to 30,000.....	14.00
x. Above 30,000.....	12.00

NOTE: Computation of the building fee for item 3.c. is cumulative. The total area is split up into sub-areas corresponding to the area bracket indicated in the Table above. Each sub-area and the fee corresponding to its area bracket are multiplied together. The building fee is the sum of the individual products as shown in the following example:

Sample Computation for Building Fee for a building having a floor area of 32,000 sq. meters:

First 5000 sq. meters @ 23.00.....	P 115,000.00
Next 1000 sq. meters @ 22.00.....	22,000.00
Next 1000 sq. meters @ 20.50.....	20,500.00
Next 1000 sq. meters @ 19.50.....	19,500.00
Next 1000 sq. meters @ 18.00.....	18,000.00
Next 1000 sq. meters @ 17.00.....	17,000.00
Next 5000 sq. meters @ 16.00.....	80,000.00
Next 5000 sq. meters @ 15.00.....	75,000.00
Next 10,000 sq. meters @ 14.00.....	140,000.00
Last 2000 sq. meters @ 12.00.....	24,000.00
Total Building Fee	P 531,000.00

d. Divisions C-2/D-1, 2, 3

Area in sq. meters	Fee per sq. meter
i. Up to 5000.....	P 12.00
ii. Above 5000 to 6000.....	11.00
iii. Above 6000 to 7000.....	10.20
iv. Above 7000 to 8000.....	9.60
v. Above 8000 to 9000.....	9.00
vi. Above 9000 to 10,000.....	8.40
vii. Above 10,000 to 15,000.....	7.20
viii. Above 15,000 to 20,000.....	6.60
ix. Above 20,000 to 30,000.....	6.00
x. Above 30,000.....	5.00

NOTE: Computation of the building fee in item 3.d. follows the example of Section 3.c. of this Schedule.

e. Division J-2 structures shall be assessed 50% of the rate of the principal building of which they are accessories (Sections 3.a. to 3.d.).

4. Electrical Fees

The following schedule shall be used for computing electrical fees in residential, institutional, commercial and industrial structures:

a. Total Connected Load (kVA)

	Fee
i. 5 kVA or less.....	P 200.00
ii. Over 5 kVA to 50 kVA.....	P 200.00 + P 20.00/kVA
iii. Over 50 kVA to 300 kVA.....	1,100.00 + 10.00/kVA
iv. Over 300 kVA to 1,500 kVA.....	3,600.00 + 5.00/kVA
v. Over 1,500 kVA to 6,000 kVA.....	9,600.00 + 2.50/kVA
vi. Over 6,000 kVA.....	20,850.00 + 1.25/kVA

NOTE: Total Connected Load as shown in the load schedule.

b. Total Transformer/Uninterrupted Power Supply (UPS)/Generator Capacity (kVA)

	Fee
i. 5 kVA or less.....	P 40.00
ii. Over 5 kVA to 50 kVA.....	P 40.00 + P 4.00/kVA
iii. Over 50 kVA to 300 kVA.....	220.00 + 2.00/kVA



iv. Over 300 kVa to 1,500 kVa.....	720.00 +	1.00/kVA
v. Over 1,500 kVa to 6,000 kVa.....	1,920.00 +	0.50/kVA
vi. Over 6,000 kVa.....	4,170.00 +	0.25/kVA

NOTE: Total Transformer/UPS/Generator Capacity shall include all transformer, UPS and generators which are owned/installed by the owner/applicant as shown in the electrical plans and specifications.

- c. Pole/Attachment Location Plan Permit
- | | |
|------------------------------------|--------------------|
| i. Power Supply Pole Location..... | P 30.00/pole |
| ii. Guying Attachment..... | P 30.00/attachment |

This applies to designs/installations within the premises.

- d. Miscellaneous Fees: Electric Meter for union separation, alteration, reconnection or relocation and issuance of Wiring Permit:

Use or Character of Occupancy	Wiring Permit	
	Electric Meter	Issuance
Residential.....	P 15.00	P 15.00
Commercial/Industrial.....	60.00	36.00
Institutional	30.00	12.00

- e. Formula for Computation of Fees

The Total Electrical Fees shall be the sum of Sections 4.a. to 4.d. of this Rule.

- f. Forfeiture of Fees

If the electrical work or installation is found not in conformity with the minimum safety requirements of the Philippine Electrical Codes and the Electrical Engineering Law (RA 7920), and the Owner fails to perform corrective actions within the reasonable time provided by the Building Official, the latter and/or their duly authorized representative shall forthwith cancel the permit and the fees thereon shall be forfeited.

5. Mechanical Fees

- a. Refrigeration, Air Conditioning and Mechanical Ventilation:

- | | |
|--|---------|
| i. Refrigeration (cold storage), per ton or fraction thereof..... | P 40.00 |
| ii. Ice Plants, per ton or fraction thereof..... | 60.00 |
| iii. Packaged/Centralized Air Conditioning Systems: Up to 100 tons, per ton..... | 90.00 |
| iv. Every ton or fraction thereof above 100 tons..... | 40.00 |
| v. Window type air conditioners, per unit..... | 60.00 |
| vi. Mechanical Ventilation, per kW or fraction thereof of blower or fan, or metric equivalent..... | 40.00 |
- vii. In a series of AC/REF systems located in one establishment, the total installed tons of refrigeration shall be used as the basis of computation for purposes of installation/inspection fees, and shall not be considered individually.

For evaluation purposes:

For Commercial/Industrial Refrigeration without Ice Making (refer to 5.a.i.):

- 1.10 kW per ton, for compressors up to 5 tons capacity.
- 1.00 kW per ton, for compressors above 5 tons up to 50 tons capacity.
- 0.97 kW per ton, for compressors above 50 tons capacity.

For Ice making (refer to 5.a.ii.):

- 3.50 kW per ton, for compressors up to 50 tons capacity.
- 3.25 kW per ton, for compressors above 5 up to 50 tons capacity.
- 3.00 kW per ton, for compressors above 50 tons capacity.

For Air conditioning (refer to 5.a.iii.):

- 0.90 kW per ton, for compressors 1.2 to 5 tons capacity.
- 0.80 kW per ton, for above 5 up to 50 tons capacity.
- 0.70 kW per ton, for compressors above 50 tons capacity.

- b. Escalators and Moving Walks, funiculars and the like:



i.	Escalator and moving walk, per kW or fraction thereof.....	P 10.00
ii.	Escalator and moving walks up to to 20.00 lineal meters or fraction thereof.....	20.00
iii.	Every lineal meter or fraction thereof in excess of 20.00 lineal meters.....	10.00
iv.	Funicular, per kW or fraction thereof.....	200.00
	(a) Per lineal meter travel.....	20.00
v.	Cable car, per kW or fraction thereof.....	40.00
	(a) Per lineal meter travel.....	5.00
c. Elevators, per unit:		
i.	Motor driven dumbwaiters.....	P 600.00
ii.	Construction elevators for material.....	2,000.00
iii.	Passenger elevators.....	5,000.00
iv.	Freight elevators.....	5,000.00
v.	Car elevators.....	5,000.00
d. Boilers, per kW:		
i.	Up to 7.5 kW.....	P 500.00
ii.	Above 7.5 kW to 22 kW.....	700.00
iii.	Above 22 kW to 37 kW.....	900.00
iv.	Above 37 kW to 52 kW.....	1,200.00
v.	Above 52 kW to 67 kW.....	1,400.00
vi.	Above 67 kW to 74 kW.....	1,600.00
vii.	Every kW or fraction thereof above 74 kW.....	5.00
NOTE: (a) Boiler rating shall be computed on the basis of 1.00 sq. meter of heating surface for one (1) boiler kW. (b) Steam from this boiler used to propel any prime-mover is exempted from fees. (c) Steam engines/turbines/etc. propelled from geothermal source will use the same schedule of fees above.		
e.	Pressurized water heaters, per unit	P 200.00
f.	Water, sump and sewage pumps for commercial/industrial use, per kW or fraction thereof.....	60.00
g.	Automatic fire sprinkler system, per sprinkler head.....	4.00
h. Diesel/Gasoline ICE, Steam, Gas Turbine/Engine, Hydro, Nuclear or Solar Generating Units and the like, per kW:		
i.	Every kW up to 50 kW.....	P 25.00
ii.	Above 50 kW up to 100 kW.....	20.00
iii.	Every kW above 100 kW.....	3.00
i.	Compressed Air, Vacuum, Commercial, Institutional and/or Industrial Gases, per outlet.....	P 20.00
j.	Gas Meter, per unit	P100.00
k.	Power piping for gas/steam/etc., per lineal meter or fraction thereof or per cu. meter or fraction thereof whichever is higher.....	P 4.00
l. Other Internal Combustion Engines, including cranes, forklifts, loaders, pumps, mixers, compressors and the like, not registered with the LTO, per kW:		
i.	Up to 50 kW.....	P 10.00
ii.	Above 50 kW to 100 kW.....	12.00
iii.	Every above 100 kW or fraction thereof.....	3.00
m.	Pressure Vessels, per cu. meter or fraction thereof.....	P 60.00
n.	Other Machinery/Equipment for commercial/Industrial/Institutional Use not elsewhere specified, per kW or fraction thereof.....	P 60.00
o.	Pneumatic tubes, Conveyors, Monorails for materials handling and addition to existing supply and/or exhaust duct works and the like, per lineal meters or fraction thereof.....	P 10.00
p.	Weighing Scale Structure, per ton or fraction thereof.....	P 50.00

NOTE: Transfer of machine/equipment location within a building requires a mechanical permit and payment of fees.



6. Plumbing Fees

- a. Installation Fees, one (1) "UNIT" composed of one (1) water closet, two (2) floor drains, one (1) lavatory, one (1) sink with ordinary trap, three (3) faucets and one (1) shower head. A partial part thereof shall be charged as that of the cost of a whole "UNIT".
P 24.00
- b. Every fixture in excess of one unit:
- | | |
|---------------------------|--------|
| i. Each water closet..... | P 7.00 |
| ii. Each floor drain..... | 3.00 |
| iii. Each sink..... | 3.00 |
| iv. Each lavatory..... | 7.00 |
| v. Each faucet..... | 2.00 |
| vi. Each shower head..... | 2.00 |
- c. Special Plumbing Fixtures:
- | | |
|--|--------|
| i. Each slop sink..... | P 7.00 |
| ii. Each urinal..... | 4.00 |
| iii. Each bath tub..... | 7.00 |
| iv. Each grease trap..... | 7.00 |
| v. Each garage trap..... | 7.00 |
| vi. Each bidet..... | 4.00 |
| vii. Each dental cuspidor..... | 4.00 |
| viii. Each gas-fired water heater..... | 4.00 |
| ix. Each drinking fountain..... | 2.00 |
| x. Each bar or soda fountain sink..... | 4.00 |
| xi. Each laundry sink..... | 4.00 |
| xii. Each laboratory sink..... | 4.00 |
| xiii. Each fixed-type sterilizer..... | 2.00 |
- d. Each water meter..... P 2.00
- | | |
|------------------------|--------|
| i. 12 to 25 mm Ø..... | P 8.00 |
| ii. Above 25 mm Ø..... | 10.00 |
- e. Construction of septic tank, applicable in all Groups
- | | |
|--|---------|
| i. Up to 5.00 cu. meters of digestion chamber..... | P 24.00 |
| ii. Every cu. meter or fraction thereof In excess of 5.00 cu. meters.... | 7.00 |

7. Electronics Fees

- a. Central Office switching equipment, remote switching units, concentrators, PABX/PBX's, cordless/wireless telephone and communication systems, intercommunication system and other types of switching/routing/distribution equipment used for voice, data image text, facsimile, internet service, cellular, paging and other types/forms of wired or wireless communications..... P 2.40 per port
- b. Broadcast station for radio and TV for both commercial and training purposes, CATV headed, transmitting/receiving/relay radio and broadcasting communications stations, communications centers, switching centers, control centers, operation and/or maintenance centers, call centers, cell sites, equipment silos/shelters and other similar locations/structures used for electronics and communications services, including those used for navigational aids, radar, telemetry, tests and measurements, global positioning and personnel/vehicle location..... P 1,000.00 per location
- c. Automated teller machines, ticketing, vending and other types of elec tronic dispensing machines, telephone booths, pay phones, coin changers, location or direction-finding systems, navigational equipment used for land, aeronautical or maritime applications, photography and reproduction machines x-ray, scanners, ultrasound and other apparatus/equipment used for medical, biomedical, laboratory and testing purposes and other similar electronic or electronically-controlled apparatus or devices, whether located indoor or outdoors..... P 10.00 per unit
- d. Electronics and communications outlets used for connection and termina tion of voice, data, computer (including workstations, servers, routers, etc.), audio, video, or any form of electronics and communications services, irrespective of whether a user terminal is connected..... P 2.40 per outlet
- e. Station/terminal/control point/port/central or remote panels/outlets for security and alarm systems (including watchman system, burglar alarms, intrusion detection systems, lighting controls, monitoring and surveillance system, sensors, detectors, parking management system, barrier controls, signal lights, etc.), electronics fire alarm (including early detection systems, smoke detectors, etc.), sound-



reinforcement/background, music/paging/conference systems and the like, CATV/MATV/CCTV and off-air television, electronically-controlled conveyance systems, building automation, management systems and similar types of electronic or electronically-controlled installations whether a user terminal is connected..... P 2.40 per termination

- f. Studios, auditoriums, theaters, and similar structures for radio and TV broadcast, recording, audio/video reproduction/ simulation and similar activities P 1,000.00 per location
- g. Antenna towers/masts or other structures for installation of any electronic and/or communications transmission/reception P 1,000.00 per structure
- h. Electronic or electronically-controlled indoor and outdoor signages and display systems, including TV monitors, multimedia signs, etc..... P 50.00 per unit
- i. Poles and attachment:
 - i. Per Pole (to be paid by pole owner)..... P 20.00
 - ii. Per attachment (to be paid by any entity who attaches to the pole of others)..... 20.00
- j. Other types or electronics or electronically-controlled device, apparatus, equipment, instrument or units not specifically identified above..... P 50.00 per unit

8. Accessories of the Building/Structure Fees

- a. All parts of buildings which are open on two (2) or more sides, such as balconies, terraces, lanais and the like, shall be charged 50% of the rate of the principal building of which they are a part (Sections 3.a. to 3.d. of this Schedule).
- b. Buildings with a height of more than 8.00 meters shall be charged an additional fee of twenty-five centavos (P 0.25) per cu. meter above 8.00 meters. The height shall be measured from the ground level up to the bottom of the roof slab or the top of girt, whichever applies.
- c. Bank and Records Vaults with interior volume up to 20.00 cu. meters..... P 20.00
 - i. In excess of 20.00 cu. meters..... 8.00
- d. Swimming Pools, per cu. meter or fraction thereof:
 - i. Group A Residential..... P 3.00
 - ii. Commercial/Industrial GROUPS B, E, F, G..... 36.00
 - iii. Social/Recreational/Institutional GROUPS C, D, H, I..... 24.00
 - iv. Swimming pools improvised from local indigenous materials such as rocks, stones and/or small boulders and with plain cement flooring shall be charged 50% of the above rates.
 - v. Swimming pool shower rooms/locker rooms:
 - (a) Residential GROUP A..... 6.00
 - (b) Group B, E, F, G..... 18.00
 - (c) Group C, D, H, I..... 12.00
- e. Construction of firewalls separate from the building:
 - i. Per sq. meter or fraction thereof..... P 3.00
 - ii. Provided, that the minimum fee shall be..... 48.00
- f. Construction/erection of towers: Including Radio and TV towers, water tank supporting structures and the like:

Use or Character of Occupancy	Self-Supporting	Trilon (Guyed)
i. Single detached dwelling units.....	P 500.00.....	P 150.00
ii. Commercial/Industrial (Groups B, E, F, G) up to 10.00 meters in height.....	2,400.00.....	240.00
(a) Every meter or fraction thereof in excess of 10.00 meters.....	120.00.....	12.00
iii. Educational/Recreational/Institutional (Groups C, D, H, I) up to 10.00 meters in height.....	1,800.00.....	120.00
(a) Every meter or fraction thereof in excess of 10.00 meters.....	120.00.....	12.00
- g. Storage Silos, up to 10.00 meters in height..... P 2,400.00
 - i. Every meter or fraction thereof in excess of 10.00 meters..... 150.00
 - ii. Silos with platforms or floors shall be charged an additional fee in accordance with Section 3.e. of this Schedule
- h. Construction of Smokestacks and Chimneys for Commercial/Industrial Use Groups B, E, F and G:
 - i. Smokestacks, up to 10.00 meters in height, measured from the base..... P 240.00



(a) Every meter or fraction thereof in excess of 10.00 meters.....	12.00
ii. Chimney up to 10.00 meters in height, measured from the base.....	48.00
(a) Every meter or fraction thereof in excess of 10.00 meters.....	2.00
i. Construction of Commercial/Industrial Fixed Ovens, per sq. meters or fraction thereof of interior floor areas.....P	48.00
j. Construction of Industrial Kiln/Furnace, per cu. meter or fraction thereof of volume.....	12.00
k. Construction of reinforced concrete or steel tanks or above ground GROUPS A and B, up to 2.00 cu. meters.....	12.00
i. Every cu. m or fraction thereof in excess of 2.00 cu. meters.....P	12.00
ii. For all other than Groups A and B up to 10.00 cu. meters.....	480.00
(a) Every cu. meter or fraction thereof in excess of 10.00 cu. meters.....	24.00
l. Construction of Water and Waste Water Treatment Tanks: (Including Cisterns, Sedimentation and Chemical Treatment Tanks) per cu. meter of volume.....P	7.00
m. Construction of reinforced concrete or steel tanks except for Commercial/ Industrial Use:	
i. Above ground, up to 10.00 cu. meters.....P	480.00
Every cu. m or fraction thereof in excess of 10.00 cu. meters.....	480.00
ii. Underground, up to 20.00 cu. meters.....	540.00
Every cu. meter or fraction thereof in excess of 20.00 cu. meters.....	24.00
n. Pull-outs and Reinstallation of Commercial/Industrial Steel Tanks:	
i. Underground, per cu. meter or fraction thereof of excavation.....P	3.00
ii. Saddle or trestle mounted horizontal tanks, per cu. meter or fraction thereof of volume of tank.....	3.00
iii. Reinstallation of vertical storage tanks shall be the same as new construction fees in accordance with Section 8.k. above.	
o. Booths, Kiosks, Platforms, Stages and the like, per sq. meter or fraction thereof of floor area:	
i. Construction of permanent type.....P	10.00
ii. Construction of temporary type.....	5.00
iii. Inspection of knock-down temporary type, per unit.....	24.00
p. Construction of buildings and other accessory structures within cemeteries and memorial parks:	
i. Tombs, per sq. meter of covered ground areas.....P	5.00
ii. Semi-enclosed mausoleums whether canopied or not, per sq. meter of built-up area.....	5.00
iii. Totally enclosed mausoleums, per sq. meter of floor area.....	12.00
iv. Multi-level interment niches, per sq. meter, per level.....	5.00
v. Columbarium, per sq. meter.....	18.00

9. Accessory Fees

a. Establishment of Line and Grade, all sides fronting or abutting streets, esteros, rivers and creeks, first 10.00 meters.....P	24.00
i. Every meter or fraction thereof in excess of 10.00 meters.....	2.40
b. Ground Preparation and Excavation Fee	
i. While the application for Building Permit is still being processed, the Building Official may issue Ground Preparation and Excavation Permit (GP&EP) for foundation, subject to the verification, inspection and review by the Line and Grade Section of the Inspection and Enforcement Division to determine compliance to line and grade, setbacks, yards/ easements and parking requirements.	
(a) Inspection and Verification Fee.....P	200.00
(b) Per cu. meters of excavation.....	3.00
(c) Issuance of GP & EP, valid only for thirty (30) days or superseded upon issuance of Building Permit..	50.00
(d) Per cu. meter of excavation for foundation with basement.....	4.00
(e) Excavation other than foundation or basement, per cu. meter.....	3.00
(f) Encroachment of footings or foundations of buildings/structures to public areas as permitted, per sq. meter or fraction thereof of footing or foundation encroachment.....	250.00
c. Fencing Fees:	
i. Made of masonry, metal, concrete up to 1.80 meters in height, per lineal meter or fraction thereof.....P	3.00
ii. In excess of 1.80 meters in height, per lineal meter or fraction thereof.....	4.00



- iii. Made of indigenous materials, barbed, chicken or hog wires, per linear meter.....P 24.00
- d. Construction of Pavements, up to 20.00 sq. meters.....P 24.00
- e. In excess of 20 sq. meters or fraction thereof of paved areas intended for commercial/industrial/institutional use, such as parking and sidewalk areas, gasoline station premises, skating rinks, pelota courts, tennis and basketball courts and the like.....P 3.00
- f. Use of Streets and Sidewalks, Enclosures and Occupancy of Sidewalks up to 20.00 sq. meters, per calendar month.....P 240.00
 - i. Every sq. meter or fraction thereof in excess of 20.00 sq. meters.....P 12.00
- g. Erection of Scaffoldings Occupying Public Areas, per calendar month.
 - i. Up to 10.00 meters in length.....P 150.00
 - ii. Every lineal meter or fraction thereof in excess of 10.00 meters.....12.00

h. Sign Fees:

- i. Erection and anchorage of display surface, up to 4.00 sq. meters of signboard area.....P 120.00
 - (a) Every sq. meter or fraction thereof in excess of 4.00 sq. meters.....24.00
- ii. Installation Fees, per sq. meter or fraction thereof of display surface:

Type of Sign Display	Business Signs	Advertising Signs
Neon	P 36.00	P 52.00
Illuminated	24.00	36.00
Others	15.00	24.00
Painted-on	9.60	18.00

- iii. Annual Renewal Fees, per sq. meter of display surface or fraction thereof:

Type of Sign Display	Business Signs	Advertising Signs
Neon	P 36.00, min fee shall be P 124.00	P 46.00, min fee shall be P 200.00
Illuminated	P 18.00, min fee shall be P 72.00	P 38.00, min fee shall be P 150.00
Others	P 12.00, min fee shall be P 40.00	P 20.00, min fee shall be P 110.00
Painted-on	P 8.00, min fee shall be P 30.00	P 12.00, min fee shall be P 100.00

i. Repairs Fees:

- i. Alteration/renovation/improvement on vertical dimensions of buildings/structures in square meter, such as facades, exterior and interior walls, shall be assessed in accordance with the following rate, For all Groups.....P 5.00
- ii. Alteration/renovation/improvement on horizontal dimensions of buildings/structures, such as floorings, ceilings and roofing shall be assessed in accordance with the following rate, For all Groups.....5.00
- iii. Repairs on buildings/structures in all Groups costing more than five thousand pesos (P 5,000.00) shall be charged 1% of the detailed repair cost (itemized original materials to be replaced with same or new substitute and labor)

j. Raising of Buildings/Structures Fees:

- i. Assessment of fees for raising of any buildings/structures shall be based on the new usable area generated.
- ii. The fees to be charged shall be as prescribed under Sections 3.a. to 3.e. of this Schedule, whichever Group applies.

k. Demolition/Moving of Buildings/Structures Fees, per sq. meter of area or dimensions involved:

- i. Buildings in all Groups per sq. meter floor area.....P 3.00
- ii. Building Systems/Frames or portion thereof per vertical or horizontal dimensions, including Fences.....4.00
- iii. Structures of up to 10.00 meters in height.....800.00
 - (a) Every meter or portion thereof in excess of 10.00 meters.....50.00
- iv. Appendage of up to 3.00 cu. meter/unit.....50.00
 - (a) Every cu. meter or portion thereof in excess of 3.00 cu. meters.....50.00
- v. Moving Fee, per sq. meter of area of building/structure to be moved.....3.00

10. Certificates of Use or Occupancy (Table II.G.1. for fixed costing)

a. Division A-1 and A-2 Buildings:

- i. Costing up to P150,000.00.....P 100.00
- ii. Costing more than P150,000.00 up to P400,000.00.....200.00
- iii. Costing more than P400,000.00 up to P850,000.00.....400.00
- iv. Costing more than P850,000.00 up to P1,200,000.00.....800.00
- v. Every million or portion thereof in excess of P1,200,000.00.....800.00



- b. Divisions B-1/E-1, 2, 3/F-1/G-1, 2, 3, 4, 5/H-1, 2, 3, 4/and I-1 Buildings:
- | | |
|---|----------|
| i. Costing up to P150,000.00..... | P 200.00 |
| ii. Costing more than P150,000.00 up to P400,000.00..... | 400.00 |
| iii. Costing more than P400,000.00 up to P850,000.00..... | 800.00 |
| iv. Costing more than P850,000.00 up to P1,200,000.00..... | 1,000.00 |
| v. Every million or portion thereof in excess of P1,200,000.00..... | 1,000.00 |
- c. Divisions C-1, 2/D-1, 2, 3 Buildings:
- | | |
|--|----------|
| i. Costing up to P150,000.00..... | P 150.00 |
| ii. Costing more than P150,000.00 up to P400,000.00..... | 250.00 |
| iii. Costing more than P400,000.00 up to P850,000.00..... | 600.00 |
| iv. Costing more than P850,000.00 up to P1,200,000.00..... | 900.00 |
| v. Every million or portion thereof in excess of P1, 200,000.00..... | 900.00 |
- d. Division J-I Buildings/structures:
- | | |
|--|----------|
| i. With floor area up to 20.00 sq. meters..... | P 50.00 |
| ii. With floor area above 20.00 sq. meters up to 500.00 sq. meters..... | 240.00 |
| iii. With floor area above 500.00 sq. meters up to 1,000.00 sq. meters..... | 360.00 |
| iv. With floor area above 1,000.00 sq. meters up to 5,000.00 sq. meters..... | 480.00 |
| v. With floor area above 5,000.00 sq. meters up to 10,000.00 sq. meters..... | 1,200.00 |
| vi. With floor area above 10,000.00 sq. meters..... | 2,400.00 |
- e. Division J-2 Structures:
- | | |
|---|----------|
| i. Garages, carports, balconies, terraces, lanais and the like: 50% of the rate of the principal building, of which they are accessories. | |
| ii. Aviaries, aquariums, zoo structures and the like: same rates as for Section 10.d. above. | |
| iii. Towers such as for Radio and TV transmissions, cell site, sign (ground or roof type) and water tank supporting structures and the like in any location shall be imposed fees as follows: | |
| (a) First 10.00 meters of height from the ground..... | P 800.00 |
| (b) Every meter or fraction thereof in excess of 10.00 meters..... | 50.00 |
- f. Change in Use/Occupancy, per sq. meter or fraction thereof of area affected.....P 5.00

11. Annual Inspection Fees

- a. Divisions A-1 and A-2:
- | | |
|---|----------|
| i. Single detached dwelling units and duplexes are not subject to annual inspections. | |
| ii. If the owner request inspections, the fee for each of the services enumerated below is..... | P 120.00 |
| Land Use Conformity | |
| Architectural Presentability | |
| Structural Stability | |
| Sanitary and Health Requirements | |
| Fire-Resistive Requirements | |
- b. Divisions B-1/D-1, 2, 3/E-1, 2, 3/F-1/G-1, 2, 3, 4, 5/ H-1, 2, 3, 4/ and I-1, Commercial, Industrial Institutional buildings and appendages shall be assessed area as follows:
- | | |
|--|----------|
| i. Appendage of up to 3.00 cu. meters/unit..... | P 150.00 |
| ii. Every cu. meter or fraction thereof in excess of 3.00 cu meters..... | 50.00 |
| iii. Floor area up to 100.00 sq. meters..... | 120.00 |
| iv. Above 100.00 sq. meters up to 200.00 sq. meters..... | 240.00 |
| v. Above 200.00 sq. meters up to 350.00 sq. meters..... | 480.00 |
| vi. Above three hundred 350.00 sq. meters Up to 500.00 sq. meters..... | 720.00 |
| vii. Above 500.00 sq. meters up to 750.00 sq. meters..... | 960.00 |
| viii. Above 750.00 sq. meters up to 1,000.00 sq. meters..... | 1,200.00 |
| ix. Every 1,000.00 sq. meters or its portion in excess of 1,000.00 sq. meters..... | 1,200.00 |
- c. Divisions C-1, 2, Amusement Houses, Gymnasias and the like:
- | | |
|--|------------|
| i. First class cinematographs or theaters..... | P 1,200.00 |
| ii. Second class cinematographs or theaters..... | 720.00 |
| iii. Third class cinematographs or theaters..... | 520.00 |
| iv. Grandstands/Bleachers, Gymnasias and the like..... | 720.00 |
- d. Annual plumbing inspection fees, each plumbing unit.....P 60.00
- e. Electrical Inspection Fees:



- i. A onetime electrical inspection fee equivalent to 10% of Total Electrical Permit Fees shall be charged to cover all inspection trips during construction.
 - ii. Annual Inspection Fees are the same as in Section 4.e.
- f. Annual Mechanical Inspection Fees:
- i. Refrigeration and Ice Plant, per ton:
 - (a) Up to 100 tons capacity.....P 25.00
 - (b) Above 100 tons up to 150 tons..... 20.00
 - (c) Above 150 tons up to 300 tons..... 15.00
 - (d) Above 300 tons up to 500 tons..... 10.00
 - (e) Every ton or fraction thereof above 500 tons..... 5.00
 - ii. Air Conditioning Systems:
 - (a) Window type air conditioners, per unit.....P 40.00
 - iii. Packaged or centralized air conditioning systems:
 - (a) First 100 tons, per ton..... 25.00
 - (b) Above 100 tons, up to 150 tons per ton..... 20.00
 - (c) Above 150 tons, up to 300 tons per ton..... 15.00
 - (d) Above 300 tons, up to 500 tons per ton..... 10.00
 - (e) Every ton or fraction thereof above 500 tons..... 5.00
 - iv. Mechanical Ventilation, per unit, per kW:
 - (a) Up to 1 kW.....P 10.00
 - (b) Above 1 kW to 7.5 kW..... 50.00
 - (c) Every kW above 7.5 kW..... 20.00
 - v. Escalators and Moving Walks; Funiculars and the like:
 - (a) Escalator and Moving Walks, per unit.....P 120.00
 - (b) Funiculars, per kW or fraction thereof..... 50.00
 - (c) Per lineal meter or fraction thereof of travel..... 10.00
 - (d) Cable Car, per KW or fraction thereof..... 25.00
 - (e) Per lineal meter of travel..... 2.00
 - vi. Elevators, per unit:
 - (a) Passenger elevators.....P 500.00
 - (b) Freight elevators..... 400.00
 - (c) Motor driven dumbwaiters..... 50.00
 - (d) Construction elevators for materials..... 400.00
 - (e) Car elevators..... 500.00
 - (f) Every landing above first five (5) landings for all the above elevators..... 50.00
 - vii. Boilers, per unit:
 - (a) Up to 7.5 kW.....P 400.00
 - (b) 7.5 kW up to 22 kW..... 550.00
 - (c) 22 kW up to 37 kW..... 600.00
 - (d) 37 kW up to 52 kW..... 650.00
 - (e) 52 kW up to 67 kW..... 800.00
 - (f) 67 kW up to 74 kW..... 900.00
 - (g) Every kW or fraction thereof above 74 kW..... 4.00
 - viii. Pressurized Water Heaters, per unit.....P 120.00
 - ix. Automatic Fire Extinguishers, per sprinkler head.....P 2.00
 - x. Water, Sump and Sewage pumps for buildings/structures for commercial/industrial purposes, per kW:
 - (a) Up to 5 kW.....P 55.00
 - (b) Above 5 kW to 10 kW..... 90.00
 - (c) Every kW or fraction thereof above 10 kW..... 2.00
 - xi. Diesel/Gasoline Internal Combustion Engine, Gas Turbine/Engine, Hydro, Nuclear or Solar Generating Units and the like, per kW:
 - (a) Per kW, up to 50 kW.....P 15.00
 - (b) Above 50 kW up to 100 kW..... 10.00
 - (c) Every kW or fraction thereof above 100 kW..... 2.40
 - xii. Compressed air, vacuum, commercial/institutional/industrial gases, per outlet.....P 10.00
 - xiii. Power piping for gas/steam/etc., per lineal meter or fraction thereof or per cu. meter or fraction thereof, whichever is higher.....P 2.00



xiv. Other Internal Combustion Engines, including Cranes, Forklifts, Loaders, Mixers, Compressors and the like,	
(a) Per unit, up to 10 kW.....	P 100.00
(b) Every kW above 10 kW.....	3.00
xv. Other machineries and/or equipment for commercial/industrial/ institutional use not elsewhere specified, per unit:	
(a) Up to ½ kW.....	P 8.00
(b) Above ½ kW up to 1 kW.....	23.00
(c) Above 1 kW up to 3 kW.....	39.00
(d) Above 3 kW up to 5 kW.....	55.00
(e) Above 5 kW up to 10 kW.....	80.00
(f) Every kW above 10 kW or fraction thereof.....	4.00
xvi. Pressure Vessels, per cu. meter or fraction thereof.....	P 40.00
xvii. Pneumatic tubes, Conveyors, Monorails for materials handling, per lineal meter or fraction thereof.....	P 2.40
xviii. Weighing Scale Structure, per ton or fraction thereof.....	P 30.00
xix. Testing/Calibration of pressure gauge, per unit.....	P 24.00
(a) Each Gas Meter, tested, proved and sealed, per gas meter.....	30.00
xx. Every mechanical ride inspection, etc., used in amusement centers of fairs, such as ferris wheel, and the like, per unit	
.....	P.. 30.00
g. Annual electronics inspection fees shall be the same as the fees in Section 7. of this Schedule.	

12. OTHER FEES:

a. Certified true copy of building permit.....	P 50.00
b. Certified true copy of Certificate of Use/Occupancy.....	50.00
c. Issuance of Certificate of Damage.....	50.00
d. Certified true copy of Certificate of Damage.....	50.00
e. Certified true copy of Electrical Certificate.....	50.00
f. Issuance of Certificate of Gas Meter Installation.....	50.00
g. Certified true copy of Certificate of Operation.....	50.00
h. Other Certifications.....	75.00
i. Application Fee (new applicant)	50.00
j. Inspection Fee (prior to issuance of permits)	75.00



ADMINISTRATIVE FINES

1. Imposition of Administrative Fines

- a. The Secretary or his duly authorized representative may prescribe and impose fines not exceeding ten thousand pesos (P10,000.00) in the following cases, subject to the terms and procedures as hereunder provided:
 - i. Erecting, constructing altering, repairing, moving, covering, installing or demolishing a private or public building/structure if without building/demolition permit.
 - ii. Making any alteration, addition, conversion or repair in any building/structure/appurtenance thereto constructed or installed before the adaptation of the Code, whether public or private, without a permit.
 - iii. Unauthorized change, modification or alteration during the construction in the duly submitted plans and specifications on which the building permit is based.
 - iv. Non-compliance with the work stoppage order or notice and/or orders to effect necessary correction in plans and specifications found defective.
 - v. Non-compliance with order to demolish building/structure declared to be nuisance, ruinous or dangerous.
 - vi. Use or occupancy of a building/structure without Certificate of Occupancy/Use even if constructed under a valid building permit.
 - vii. Change in the existing use or occupancy classification of a building/structure or portion thereof without the corresponding Certificate of Change of Use.
 - viii. Failure to post or display the Certificate of Occupancy/Use/Operation in a conspicuous place on the premises of the building/structure/appurtenances.
 - ix. Change in the type of construction of any building/structure without an amendatory permit.
- b. In addition to the imposed penalty, the owner shall correct/remove his violations of the provisions of the Code.

2. Determination of Amount Fines

- a. In the determination of the amount of fines to be imposed, violations shall be classified as follows:
 - i. Light Violations
 - (a) Failure to post Certificate of Occupancy/Use/Operation.
 - (b) Failure to post Building Permit construction information sign.
 - (c) Failure to provide or install appropriate safety measures for the protection of workers, inspectors, visitors, immediate neighbors and pedestrians.
 - ii. Less Grave Violations
 - (a) Non-compliance with the work stoppage order for the alteration/addition/conversion/repair without permit.
 - (b) Use or occupancy of building/structure without appropriate Certificate of Occupancy/Use/Operation.
 - iii. Grave Violations
 - (a) Unauthorized change, modification or alteration during construction in the duly submitted plans and specifications on which the building permit is based.
 - (b) Unauthorized change in type of construction from more fire-resistive to less fire-resistive.
 - (c) Non-compliance with order to abate or demolish.
 - (d) Non-compliance with work stoppage order for construction/demolition without permit.
 - (e) Change in the existing use or occupancy without Certificate of Change of Occupancy/Use/Operation.
 - (f) Excavations left open without any work being done in the site for more than one hundred twenty (120) days.
- b. Amount of Fines
The following amount of fines for violation of the Code and this IRR is hereby prescribed:

(i) Light Violations.....	P 5,000.00
(ii) Less Grave Violations.....	P 8,000.00
(iii) Grave Violations.....	P 10,000.00
- c. Penalty
 - i. Without prejudice to the provisions of the preceding Sections, the Building Official is hereby also authorized to impose a penalty or surcharge in the following cases in such amount and in the manner as hereunder fixed and determined:

For constructing, installing, repairing, altering or causing any change in the occupancy/use of any building/structure or part thereof or appurtenance thereto without any permit, there shall be imposed a surcharge of 100% of the building fees; Provided, that when the work in the building/structure is started pending issuance of the Building Permit by the Building Official, the amount of the surcharge shall be according to the following:



- (a) Excavation for foundation..... 10% of the building permit fees
- (b) Construction of foundation (including pile driving & laying of reinforcing bars).... 25% of the building permit fees
- (c) Construction of superstructure up to 2.00 meters above established grade..... 50% of the building permit fees
- (d) Construction of superstructure above 2.00 meters.....100% of the building permit fees

3. For failure to pay the annual inspection fee within thirty (30) days from the prescribed date, a surcharge of 25% of the inspection fee shall be imposed.
