



Republic of the Philippines  
Province of La Union  
**MUNICIPALITY OF SANTOL**

*Office of the Municipal Mayor*

**BUSINESS PERMITS AND LICENSING SECTION**



**APPLICATION FOR MAYOR'S PERMIT TO OPERATE A TRICYCLE**

Date : \_\_\_\_\_ Application Control No. : 2021-T

Body No : \_\_\_\_\_ Chassis No. : \_\_\_\_\_

Make : \_\_\_\_\_ Motor No. : \_\_\_\_\_

Route of Operation : \_\_\_\_\_ Plate No. : \_\_\_\_\_

Name of Operator : \_\_\_\_\_ Name of Driver : \_\_\_\_\_

Address : \_\_\_\_\_ Address : \_\_\_\_\_

Contact Number : \_\_\_\_\_

\_\_\_\_\_  
Name & Signature of Applicant/Representative

CEDULA No. \_\_\_\_\_

Place of Issue: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

**APPLICATION PROCEDURE:**

( ) NEW ( ) RENEW

**REQUIREMENT CHECKLIST:**

- \_\_\_\_ Cedula
  - \_\_\_\_ Last Year's Mayor's Permit
  - \_\_\_\_ Barangay Clearance and/ or Business Clearance
  - \_\_\_\_ Clearance from Association
  - \_\_\_\_ (1pc.) 2x2 latest ID Picture
  - \_\_\_\_ Work Permit
- Additional Requirements for Santol Residents:**
- \_\_\_\_ HDMF (Pag-ibig) Clearance

**ASSESSMENT AND COLLECTION (For MTO Use Only)**

Mayor's Permit Fee	P <u>225.00</u>
MT Tax	<u>165.00</u>
Annual Franchise Fee	_____
Filing Fee	<u>75.00</u>
Parking Fee	_____
Cost of Sticker	<u>75.00</u>
Garbage Fee	<u>150.00</u>
Fare Adjustment Fee	<u>25.00</u>
Surcharge	_____
Other Charges (CERT. /CONF.)	<u>30.00</u>

**TOTAL P** \_\_\_\_\_

**Assessed by:** \_\_\_\_\_ **Collected by:** \_\_\_\_\_

**O.R. No.** \_\_\_\_\_ **Date Paid:** \_\_\_\_\_

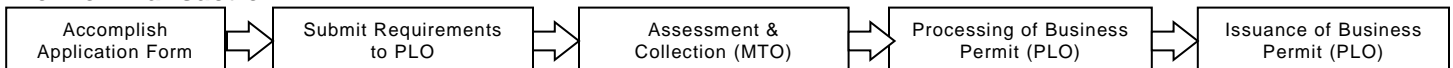
**STATUS:** \_\_\_\_\_

**REMARKS:** \_\_\_\_\_

**PERMIT NO.** \_\_\_\_\_

**Processed by:** \_\_\_\_\_

**Flow of Transaction:**





Republic of the Philippines  
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**MUNICIPALITY OF SANTOL**

*Office of the Municipal Mayor*

**BUSINESS PERMITS AND LICENSING SECTION**



**APPLICATION FOR RENEWAL OF MAYOR'S PERMIT TO OPERATE A PUJ**

Application Control No. : \_\_\_\_\_

Date : \_\_\_\_\_ Make : \_\_\_\_\_

Motor No. : \_\_\_\_\_ Chassis No. : \_\_\_\_\_

Route of Operation : \_\_\_\_\_ Plate No. : \_\_\_\_\_

Name of Operator : \_\_\_\_\_ Address : \_\_\_\_\_

Contact Number : \_\_\_\_\_

\_\_\_\_\_  
Name & Signature of Applicant/Representative  
CTC No. \_\_\_\_\_  
Place of Issue: \_\_\_\_\_  
Date of Issue: \_\_\_\_\_

**APPLICATION PROCEDURE:**

( ) NEW ( ) RENEW

**REQUIREMENT CHECKLIST:**

\_\_\_ Cedula

\_\_\_ Last Year's Mayor's Permit

\_\_\_ Barangay Clearance and/ or Business Clearance

\_\_\_ BIR Clearance

\_\_\_ Work Permit

**Additional Requirements for Santol Residents:**

\_\_\_ HDMF (Pag-ibig) Clearance

**ASSESSMENT AND COLLECTION** (For MTO Use Only)

Mayor's Permit Fee	<u>450.00</u>
MT TAX	<u>165.00</u>
Parking Fee	<u>600.00</u>
Filing Fee	<u>75.00</u>
Garbage Fee	<u>300.00</u>
Surcharge	_____
Cost of Sticker	<u>75.00</u>
Other Charges (_____)	_____
<b>TOTAL</b>	P _____

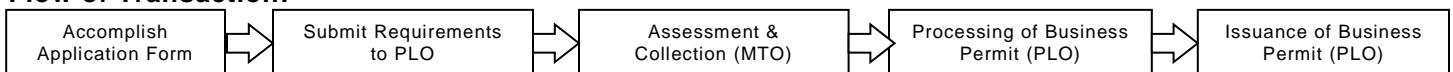
**Assessed by:** \_\_\_\_\_ **Collected by:** \_\_\_\_\_  
**O.R. No.** \_\_\_\_\_ **Date Paid:** \_\_\_\_\_

**STATUS:** \_\_\_\_\_

**REMARKS:** \_\_\_\_\_

**PERMIT NO.** \_\_\_\_\_  
**Processed by:** \_\_\_\_\_

**Flow of Transaction:**





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